



We are so excited you are applying to work or volunteer at Camp Holiday Trails!

We are now accepting applications on a rolling basis—the sooner you apply the better.

Read the information in this guide carefully for important information about our process.

STAFF & VOLUNTEER APPLICATION – IMPORTANT DATES

SUMMER DATES

June 4-9 – Counselor Training Week*

June 11-17 – Burn Camp

June 18-23 – Session 1, Young Campers Week*

July 4 – Kiwanis 5K, to benefit CHT

June 25-July 7 – Session 2*

July 9-21 – Session 3*

July 15 – CHT 5 Miler

July 23-28 – Session 4, Camp Youngblood*

July 30-August 2 – Session 5, Family Mini-Camp*

August 6-11 – Session 6, Autism & Social/Communicative Challenges*

**Required dates for staff*

Please contact Ana with any questions you have
(we may be able to accommodate a date conflict!):
program@campholidaytrails.org OR 434-977-3781 ext. 305

APPLICATION INSTRUCTIONS

To complete the online application, follow these instructions:

1. Go to www.campholidaytrails.org and click on the APPLY TO CAMP button
2. **Create a new account or log in** with your user name and password. (Forgot your username or password? Click on the link “Forgot your login information?” on the login page.)
3. After signing in, **click APPLICATION** in the toolbar. Select your name – under the heading NEW APPLICATIONS & BEGIN OR FINISH AN APPLICATION FOR...
4. **Select your “grade”** from the dropdown menu (“college” and “NA” are options).
5. **Select the application you are looking to complete** by checking the box to the left of the application name. Then **click the REGISTER** button.

IMPORTANT TIPS:

- CHECKOUT of the cart (double-check!) when you are finished- you will receive an email confirming that we have received your application. **There is no fee to apply but you must PROCEED TO CHECKOUT and click the COMPLETE ORDER button to submit your application.**



NOTES:

- **To stop & restart an application:**

- Log in to your account in UltraCamp
- Click APPLICATION on the toolbar
- Select your name – under the heading NEW APPLICATIONS & BEGIN OR FINISH AN APPLICATION FOR
- Select the application you have chosen and move through the pages of the application again by clicking NEXT at the bottom of each page – **the system will remember the information you have already entered and you will be able to pick up where you left off**

- **To make changes to an application:**

- Log in to your account in UltraCamp
- Click on the highlighted name under ACCOUNT MEMBERS
- Scroll to the bottom of the page to view/edit the forms in your application

Thanks for applying to be a part of the camp magic at CHT!



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Visit our website!
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